

# Donation Form

Please complete this form and return it to us with your donation. Remember you can also Gift Aid your donations. Please fill in the Gift Aid form below and return both by post to: Melanie Sharpe, Stagertext, Mercury Theatre, Balkerne Gate, Colchester, CO1 1PT. Thank you.

I am supporting deaf, deafened and hard of hearing people across the UK with a donation of:

- £5       £10       £30       £50       £100       £200       Other: \_\_\_\_\_

I am:

- Enclosing a cheque, made payable to 'Stagertext'  
 Enclosing a cash donation

**If your donation is intended as a gift, please fill in the following:**

I am dedicating my donation as a gift to a friend or loved one:

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Reason for dedication: \_\_\_\_\_

\_\_\_\_\_

**If you would like Stagertext to send a card to the gift recipient acknowledging your dedication, please provide the following:**

Message: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address of recipient: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

My contact information is:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_



County: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

I would like to:

- Get more information about turning my donation into a regular gift
- Find out more about leaving a gift in my will to Stagertext
- Be thanked for my donation by receiving regular updates from the Stagertext team

## Gift Aid Declaration

Can you make your donation go further with Gift Aid?

If you are a UK taxpayer, we can reclaim the tax paid on your gift and increase its value by up to a third. To donate this way, please complete and return the declaration below to: **Stagetext, Mercury Theatre, Balkerne Gate, Colchester, CO1 1PT**. Thank you.

### Gift Aid declaration for past, present and future donations

**Name of Charity: Stagertext**

Please treat as Gift Aid donations all qualifying gifts of money made:

- Today
- In the past 4 years
- In the future

Please tick all the boxes you wish to apply

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year.

I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

Please notify the charity or CASC if you: a. Want to cancel this declaration, b. Change your name or home address, c. No longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.